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# BURTON PEDWARDINE PARISH MEETING

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## MINUTES OF MEETING

Held at 7:30pm on Tuesday 10<sup>th</sup> June 2008 in the Church of St Andrew, St Nicholas with the Blessed Virgin Mary, Burton Pedwardine.

### Present

J French, A Gray, B Gray, M Coy, C Wood (Chairman)

### Apologies

J Wetherall, H Wetherall, A Alyward, R Sutherland

### 1. Introductions and Welcome

The Chairman opened the meeting at 7:32pm and welcomed all those present.

### 2. Minutes of the Previous Meeting

The Chairman presented the minutes of the previous meeting, held on Tuesday 8<sup>th</sup> April 2008, and asked the meeting for comments and/or corrections. There being none, the minutes were approved as a true record by a unanimous vote of the meeting on the proposal of J French, seconded by A Gray.

### 3. Matters Arising

The Chairman provided an update on matters discussed at the previous meeting that would not be addressed as agenda items.

#### 3.1. Bus Shelter

The Chairman reported that the Bus Shelter had been demolished and he was awaiting an Invoice for the work.

#### 3.2. Planning Application 08/0088 – Bungalow at Sixteen Yard

The Southern Area Planning Committee of North Kesteven District Council had unanimously approved the application.

### 4. Financial Year 2007-8

The Chairman reported that the Parish Meeting had been selected for an intermediate audit for 2007-8. A number of documents needed to be reviewed by the Parish Meeting and approved before the Audited Accounts could be submitted.

#### **4.1. Review of Accounts for Financial Year 2007-8**

The Accounts for 2007-8 were presented which showed the receipt of the Parish Precept and the payment for the Bus Shelter Insurance. No other transactions had occurred. The balance at the end of the Financial Year was therefore £467.12. The Accounts had been subject to Internal Audit and the Internal Audit had found no issues with the Accounts.

The Accounts were therefore approved by a unanimous vote of the meeting on the proposal of B Gray, seconded by M Coy.

#### **4.2 Annual Governance Statement**

The Chairman explained the purpose of the Governance Statement and read it to the meeting. Mr French proposed and Mrs Gray seconded that the Meeting was in agreement with the Governance Statement and that the Chairman should sign the statement to that effect, on behalf of the Parish Meeting. The proposal was carried unanimously.

#### **4.3 Risk Register**

The Risk Register was presented to the meeting and requests for amendments and/or comments were invited. There being none, Mr Gray proposed that the Parish Meeting approve the Risk Register, which was seconded by Mr Coy. The proposal was carried unanimously.

### **5. Telephone Box**

The Chairman explained that BT were seeking to close the telephone box as it had not been used for at least 12 months. The Chairman explained that what this actually meant was that no calls that generated revenue for the telephone box had been recorded i.e. it excluded freefone and reverse charge calls.

Three eMail responses had been received, one which supported removal, one which was against and one which was ambivalent to the proposal. The meeting discussed the pros and cons of BT's proposal and concluded that since the removal of the Bus Shelter had improved the appearance of the Grass Verge, removal of the phone box would probably further improve matters, as long as BT did not just disconnect the line but leave the phone box itself to decay.

Mr Gray proposed, and Mr Coy seconded, that the Meeting should support the proposed closure of the Telephone Box on aesthetic grounds, providing that BT removed the box on disconnection and made good the Grass Verge. The proposal was carried unanimously.

**Action:** Chairman to response to the consultation and make it clear that the Parish Meeting's support was conditional on the prompt removal of the kiosk and the making good of the verge by BT.

### **6. Any Other Business**

There being no further business, the Chairman thanked everyone for attending and declared the meeting closed at 7:56pm.