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# BURTON PEDWARDINE PARISH MEETING

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## MINUTES OF ANNUAL GENERAL MEETING

Held at 7:00pm on Wednesday 20<sup>th</sup> May 2009 in the Church of St Andrew, St Nicholas with the Blessed Virgin Mary, Burton Pedwardine.

### Present

P Bryant, P Davy, B Gray, A Gray, J Forman, R Tilley, M Tilley, M Coy, C Wood (Chairman). J Samuel (Member of the Public)

### Apologies

J Davy, P Key, L Lancaster, J Weatherall, J Coy, J Buckle, P Hughes, A Aylward, R Sutherland, G Webb, R Carr

### Informal Session

A presentation by Mr Roy Pell from CommunityLincs on Community Planning (formerly Parish Planning).

### Formal Session

#### 1. Introductions and Welcome

The Chairman opened the meeting at 7:50pm and welcomed all those present.

#### 2. Minutes of the Previous Meeting

The Chairman presented the minutes of the previous meeting, held on Tuesday 14<sup>th</sup> October 2008, and asked the meeting for comments and/or corrections. There being none, the minutes were approved as a true record by a unanimous vote of the meeting on the proposal of P Davy, seconded by A Gray.

#### 3. Matters Arising

The Chairman provided an update on matters discussed at the previous meeting that would not be addressed as agenda items.

##### 3.1. Telephone Box

The Chairman reported that he had received a verbal apology from North Kesteven District Council regarding their objection to the removal of the Telephone Box which had gone against the wishes of the Parish Meeting. Mr Coy commented that the box had become an eyesore and the Chairman agreed to press BT for its early removal.

### **3.2. Parish Notice Board**

Mrs Gray confirmed that construction of the Notice Board was underway and would be in place before the Harvest Supper.

### **3.3. Reactive Speed Device**

The Chairman reported that the reactive speed device was being deployed in the District, although it had not been seen more than once in the Parish. There were some issues with the collation of data, which the Chairman had offered to help the Police resolve. The intention was to present further information at the next meeting.

### **3.4. Helpringham Road**

Mr Davy reported that the road surface outside Hawthorn Cottage was getting worse and now represented a hazard to cyclists and pedestrians, especially during wet weather.

**Action:** Chairman to contact Lincolnshire Highways to get this looked at.

### **3.5. Hedging on Brackenbury Bridge**

After a request to cut back the hedge harder, Network Rail had returned and completed the work.

Mr Gray reported that he had encountered "noxious weeds" on the railway embankment, which he had reported to Network Rail, but they had yet to attend to it. The Chairman asked Mr Gray to let him know if the weeds went untreated and he would raise it directly with Network Rail.

Mrs Tilley reported that further up the line, Network Rail had removed some fencing whilst they were working on the line. However, this had not been replaced despite repeated requests. The Chairman asked Mrs Tilley to provide him with the details and he would raise it directly with Network Rail.

**Action:** Chairman to contact Network Rail.

### **3.6. Kissing Gate to the Church**

The Chairman reported that Lincolnshire Highways had requested site visits with the landowner to discuss the repairs but had been unsuccessful. Mr Davy had mentioned this to Mr P Key who had offered to be the point of contact to get the repairs made.

**Action:** Chairman to pass Mr P Key's contact details on to Lincolnshire Highways.

## **4. Financial Year 2008-9**

The Chairman presented the Accounts for Financial Year 2008-9 and reported that the Internal Audit had been completed and the auditor found no issues. The meeting then reviewed the Risk Register. There being no issues raised, the Chairman read out the Annual Governance Statement and proposed that the meeting accept the Accounts for 2008-9 and approve the Governance Statement as read. Mr Davy seconded the proposal which was carried unanimously.

## **5. Parish Lighting**

The Chairman asked if there were any requests for additional Footway or Highway lighting in the Parish. There being none, the Chairman agreed to write to North Kesteven District Council to that effect.

## **6. Highways Matters**

The Chairman reported that Lincolnshire Highways would be conducting surface dressing works on Heckington Road for one day between 22<sup>nd</sup> June and 31<sup>st</sup> July; the date being confirmed closer to the time.

## **7. Parish Land Registration**

The Land Registry had written asking if there was any land owned by the Parish that was currently unregistered. The Chairman reported that he was unaware of any such land, but asked the meeting if anyone knew of such land. There being no response, the Chairman agreed to write back to the Land Registry to that effect.

## **8. Access Ramp to the Church**

North Kesteven District Council had conducted an access audit to the Church. The report noted that access generally was acceptable but raised an advisory with regard to the step up to the church. The Chairman asked the view of the meeting on whether an access ramp would be appropriate. The consensus was that a ramp would not be required and that anyone who had difficulty with the step could be helped by someone else in the church at the time.

## **9. Lincolnshire LIVES**

LIVES had recently established a LIVES Responder Group in Heckington that now covered the Parish. Within 10 minutes of its launch in February, the group saved the life of 28yo woman. Both Mr Coy and Mr Davy reported very positive experiences when LIVES Responders had been in attendance. Mr Davy suggested that the Parish Meeting make a donation to the LIVES Group for this financial year and consider making this a regular donation in the future.

The Chairman reported there were free funds available, so Mr Davy proposed a donation of £100, which represented 50% of the Parish Precept for the financial year. The Chairman reported that committed and expected expenditure for the remainder of the year would permit this level of donation, so seconded Mr Davy's proposal, which was carried unanimously.

**Action:** Chairman to raise cheque for £100 to LIVES.

## **10. Free Swimming**

The Chairman reported that Free Swimming for Under 16's and Over 60's was now available at the Swimming Pool in Sleaford. Anyone interested needed to register once with the Swimming Pool, taking evidence of age, to have access under the scheme.

## **11. Neighbourhood Watch**

There had been little activity with the Neighbourhood Watch and nothing of note to report. Mr Coy asked why local thefts were not being reported by the eMail Scheme. The Chairman reported that the eMail scheme, operated by the Police, was not there to notify every crime, rather to advise of any general activity that people should be aware of, especially if there was a pattern developing. This was why it was so important to report anything suspicious so that the police could identify patterns of activity.

## **12. Correspondence**

There had been nothing of note that had not already been raised under agenda items.

## **13. Election of Chairman / Clerk effective 1<sup>st</sup> September 2009**

The Chairman's current tenure would expire on 1<sup>st</sup> September, so the meeting would need to elect a new Chairman / Clerk for the next 12 months. The Chairman indicated he was content to be nominated and asked if anyone else wished to stand for the post. There being no other nominations, the Chairman was re-elected by unanimous vote of the meeting on the proposal of Mr Davy, seconded by Mr Gray.

## **14. Any Other Business**

### **14.1 Parish Plan**

The Meeting discussed the presentation by Mr Pell on Community Planning. The general consensus was that it would be a useful exercise to undertake. One idea was whether there would be support in the Parish for the provision of community facilities in the Church (e.g. kitchen and toilet facilities). Mrs Samuel, as Lay Preacher, indicated she would support such a venture but that it would require approval from the Church hierarchy.

The Chairman agreed to go back to Mr Pell and see what support could be provided, with a view to having some form of launch event to coincide with the Music Event on the 4<sup>th</sup> July.

**Action:** Chairman to arrange follow-up with CommunityLincs.

There being no further business, the Chairman thanked everyone for attending and declared the meeting closed at 9:27pm.